



Dear Vendor:

The Blount County-Oneonta Chamber of Commerce is making plans for our 33rd Annual Covered Bridge Festival. This year's festival will be Saturday, October 22, 2016, in historic downtown Oneonta. If you have participated in past years' festivals, we welcome you again! And for you first timers, we hope this will be the start of regular participation.

Many activities take place throughout Oneonta and Blount County during the Covered Bridge Festival, and last year we had more than 12,000 people visit throughout the day. Our festival committee continues to work diligently planning new events that are sure to draw even more!

The Chamber is now accepting applications for the 33rd Annual Covered Bridge Festival. To reserve your booth space, please fill out the attached form. Please send in your completed form, along with your booth registration fee, to Blount County-Oneonta Chamber of Commerce, P.O. Box 1487, Oneonta, AL 35121. Registration deadline is 4 p.m. Friday, October 7, 2016 (please note that in 2015, all spaces were reserved and filled by October 1).

You will receive email confirmation of your application and acceptance of participation. After the deadline, you will receive an email detailing your booth number and additional information regarding set up for the festival.

#### Booth Rules & Information

- Vendors must furnish any tables, chairs or coverings needed for their booth.
- Booth areas are paved. No tent stakes can be driven into the ground.
- Utility service is not provided. Generators are allowed, but must be approved before the event. If you plan to use a generator, please indicate so on the application and include the year, make and model.
- Payment must be submitted with registration. Deadline for registration is Friday, October 7. If space is available after the deadline, we will accept late entries; however, a \$25 late fee will be added.
- All food vendors must provide a certificate of insurance showing coverage of \$1 million. The Blount County-Oneonta Chamber of Commerce must be added as an additional insured (this is a requirement of our insurance carrier).
- Vendors must list all items you plan to sell. This helps in determining booth position.
- Food vendors must list all foods to be served. Food vendors are responsible for providing soft drinks, water and ice. Only Coca-Cola products may be sold. Food vendors may also sell tea, coffee and hot chocolate.
- Booth set up time is from 6:45 a.m. to 9 a.m. on Saturday, October 22. No vehicles will be allowed into the festival area after 9 a.m.
- Vendors must enter the festival area from Highway 75 at 3rd Street. Chamber representatives will be there to check you in and assist you in finding your booth location.
- Food vendors can set up Friday, October 21, from 6 p.m. to 8 p.m. Please call prior to Thursday, October 20, if you plan to set up Friday.
- Vendors must not block the door of a business.
- Vendors cannot place items on the sidewalks.
- Vendors must remain in place until close of the event at 4 p.m.
- Vendors are responsible for complete clean up of their space. All trash must be placed in cans.
- If rules are not followed, a vendor's participation may be terminated at any time during the event. If a vendor is asked to leave, they will not be able to participate in future events.

Thank you so much for considering participation in the 33rd Annual Covered Bridge Festival. We hope to hear from you soon, and we look forward to having you with us in beautiful Blount County!

Sincerely,

*Aimee*

Aimee Wilson  
Executive Director



## 33rd Annual Covered Bridge Festival

Saturday, October 22, 2016 • 10 a.m. to 4 p.m.  
Application & Contract

Name: \_\_\_\_\_

Organization/Business Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Please select the appropriate box below.

**Arts & Craft Vendors**

	10' x 10'	\$50
	20' x 10'	\$75
	40' x 10'	\$115
	60' x 10'	\$150

**Non-Profit Vendors**

	10' x 10'	No Fee
	20' x 10'	\$25
	40' x 10'	\$50
	60' x 10'	\$75

**Food Vendors**

	10' x 10'	\$50
	20' x 10'	\$75
	40' x 10'	\$115
	60' x 10'	\$150

Description of Items to be Sold (Food Vendors please provide complete menu. This is a health department requirement.)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

No electricity is provided. If using a generator, please indicate the make, model, and year: \_\_\_\_\_

**Release/Indemnification Agreement:**

For and in consideration my being allowed to participate in the indicated Covered Bridge Festival, I, the undersigned applicant do hereby agree to release, acquit, and forever discharge Covered Bridge Festival, the Blount County-Oneonta Chamber of Commerce, its members, officers, agents, employees, servants, successors and assigns and all other persons, firms, corporations, or other legal entities sponsoring, promoting or otherwise associated with Covered Bridge Festival, from any and all claims, lawsuits, demands, actions, causes of actions, whether sounding or tort, contract, or other theory of law, whether for compensatory or punitive damages, whether known or unknown, which have previously existed, now exist or could hereafter exist, arising from, connected with or otherwise related in any way whatsoever to my participation in Covered Bridge Festival. And further more, I do hereby agree to indemnify and hold harmless Covered Bridge Festival and the Blount County-Oneonta Chamber of Commerce for the payment of any claim, demand of judgement arising out of or related to my participation in Covered Bridge Festival, including the payment of the costs, expenses and reasonable attorney's fees incurred by Covered Bridge Festival.

**I, the undersigned, have read the rules, restrictions, release and indemnification agreement associated with this application and hereby agree to comply with said rules, restrictions, release and indemnification agreement.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

- \* A Certificate of Insurance must accompany completed applications for Food Vendors.
- \* Make checks payable to Blount-Oneonta Chamber of Commerce.
- \* Return the signed application with payment to Blount-Oneonta Chamber of Commerce, P.O. Box 1487, Oneonta, AL 35121.